

Eligibility Criteria -

The interested Consultancy Organization must comply with the following requirements;

1. The consultancy organization must have at least three yrs. of for providing consultancy services for resource assessment & preparation of DPR for implementation of Renewable Energy/ Energy Conservation projects.
2. The lead member/members of consultancy organization must possess preferably the following educational background. The association of the employees with the organization for at least 02 years is necessary.
 - They should have bachelor degree in Environmental /Mechanical /Electrical /Electronics / Civil or any allied branch of Engineering from a reputed Institution or University
OR
 - Masters Degree in the field of renewable energy or any allied branch of Engineering/M.Sc (Physics/Environment) from a reputed Institution or University
OR
 - Ph.D. in the field of Renewable Energy/ Energy Conservation
 - For the works related to Energy Conservation, consultancy organization should have well experienced team of engineers with BEE certified Energy Auditors/Energy Managers.
3. The consultancy organization should have a valid registration issued by the competent authority. The firm must have been registered for the last 3 years.

4. The consultancy organization should have below mentioned minimum financial turnover in any one financial year in the last three financial years (FY2012-13 to FY2014-2015) for various following sectors;

Sector Code	Sector	Minimum financial turnover (₹ in lakhs)
Grid Connected		
1	Solar (1 MW & above)	100
2	Biomass	100
3	Industrial Waste	100
4	Wind	100
Off-grid		
5	Solar (PV including rooftop upto 1 MW/Micro-grid)	50
6	Solar (Thermal /CST - off-grid)	10
7	Biogas to Power /Thermal (3-250 kW/kWeq.)	10
8	Industrial Waste (Biogas/Biogas Power/Bio-CNG/Non-bagasse Co-gen >250 kW -Off-grid)	10
Energy Conservation		
9	ECBC/Green Buildings	10
10	Industry	20
11	Govt./Semi-Govt. /Local Govt.	8
12	Demand Side Management	10
13	Regulatory	50

ANNEXURE A

S. N.	Particulars	Documents to be submitted	Grid Connected			
			1	2	3	4
a.	Area of operation		Solar	Wind	Biomass	Industrial Waste
b.	Experience of consultancy organization	Registration certificate	03 years	03 years	03 years	03 years
c.	Past Experience in preparation of Detailed Project Report (DPR)/Feasibility Reports/Assessment Studies etc. in specific Renewable Energy sector since last 3 years *	Work orders/sanction orders/letter/certificates from Government/Semi-government organizations or private companies or individuals etc. with reports	5 MW	100 MW	50 MW	1 MW
d.	Past Experience in successful commissioning of Renewable Energy Project Management Consultancy (PMC) services viz. assisting & monitoring for design, engineering, installation, commissioning, testing and O&M for last 3 years *	Work orders/sanction orders/letter/certificates along with completion certificates from Government/Semi-government organizations or private companies or individuals etc. (In case of work orders from private companies/individuals, work completion certificate with site photographs are required.)	5 MW	50 MW	50 MW	Inorganic degradable - 5MW Organic degradable - 1MW (Note: Experience of providing consultancy services for any type of industrial waste (Solid, Liquid, Gaseous) based on organic degradable and inorganic degradable.)
e.	Key professional staff qualification & competence of Consultancy Organization (No. of qualified persons associated with the organization)	CVs & undertaking of associates documents (Note: Domain specific manpower)	As per eligibility criteria [pl. see clause no. 2(2.2)]	As per eligibility criteria [pl. see clause no. 2(2.2)]	As per eligibility criteria [pl. see clause no. 2(2.2)]	As per eligibility criteria [pl. see clause no. 2(2.2)]
f.	Certifications required (Viz. EA/EM or any other), if any.	Requisite documents	NA	NA	NA	NA
g.	Turnover (FY 2012-2013, FY2013-2014,2014-2015) in lacs	CA certified balance sheets (FY 2012-2013, FY2013-2014,2014-2015)	100	100	100	100

* Consolidated experience of consultancy organization.

ANNEXURE B

S. N.	Particulars	Documents to be submitted	Off-grid			
	Sector Code(Pl.see para 2.4)		5	6	7	8
a.	Area of operation		Solar PV/ /Micro-grid	Solar Thermal/ CST	Biogas Power/ Thermal (3-250 kW/kWeq.)	Industrial Waste (Biogas/Biogas Power/Bio-CNG/Non-bagasse Co-gen >250 kW)
b.	Experience of consultancy organization	Registration certificate	03 years	03 years	03 years	03 years
c.	Past Experience in preparation of Detailed Project Report (DPR)/Feasibility Reports/Assessment Studies etc. in specific Renewable Energy sector since last 3 years*	Work orders/sanction orders/ letter/certificates from Government/Semi-government organizations or private companies or individuals etc. with reports	Mini. 10 DPR/R eports	Mini. 03 DPR/Repo rts	Mini. 03 DPR/Reports	Mini. 01 DPR/Reports
d.	Past Experience in successful commissioning of Renewable Energy Project Management Consultancy (PMC) services viz. assisting & monitoring for design, engineering, installation, commissioning, testing and O&M for last 3 years*	Work orders/sanction orders/ letter/certificates along with completion certificates from Government/Semi-government organizations or private companies or individuals etc. (In case of work orders from private companies/individuals, work completion certificate with site photographs are required.)	Mini. 05 (1 -500 kW)	Mini. 03 projects	01 (3-250 kW or more)	01 project for any of above category
e.	Key professional staff qualification & competence of Consultancy Organization (No. of qualified persons associated with the organization)	CVs & undertaking of associates documents (Note: Domain specific manpower)	As per eligibility criteria [pl. see clause no. 2(2.2)]	As per eligibility criteria [pl. see clause no. 2(2.2)]	As per eligibility criteria [pl. see clause no. 2(2.2)]	As per eligibility criteria [pl. see clause no. 2(2.2)]

f.	Certifications required (Viz. EA/EM or any other), if any.	Requisite documents	NA	NA	NA	NA
g.	Turnover (FY 2012-2013, FY2013-2014,2014-2015) in lacs	CA certified balance sheets (FY 2012-2013, FY2013-2014,2014-2015)	50	10	10	10

* Consolidated experience of consultancy organization.

ANNEXURE C

S. N.	Particulars Sector Code(Pl.see para 2.4)	Documents to be submitted	Energy Conservation				
			9	10	11	12	13
a.	Area of operation		ECBC/ Green Buildings	Industry	Govt./Semi- Govt. /Local Govt.	Demand Side Management	Regulatory
b.	Experience of consultancy organization	Registration certificate	3 years	3 years	3 years	3 years	5 years
c.	Past Experience in preparation of Detailed Project Report (DPR)/Feasibility Reports/Assessment Studies /Regulatory etc. in Energy Conservation sector since last 3 years*	Work orders/sanction orders/letter/certificates from Government/Semi-government organizations or private companies or individuals etc. with reports	10	10	10	2	3
d.	Past Experience in successful commissioning of Energy Conservation Project Management Consultancy (PMC) / Regulatory Services viz. assisting & monitoring for design, engineering, installation, commissioning, testing and O&M for last 3 years*	Work orders/sanction orders/letter/certificates along with completion certificates from Government/Semi-government organizations or private companies or individuals etc. (In case of work orders from private companies/individuals, work completion certificate with site photographs are required.)	NA	NA	NA	NA	3
e.	Key professional staff qualification & competence of Consultancy Organization	CVs & undertaking of associates documents (Note: Domain specific manpower)	5 [pl. see clause	3 [pl. see clause	3 [pl. see clause no. 2(2.2)]	3 [pl. see clause no.	5 [pl. see clause

	(No. of qualified persons associated with the organization)		no. 2(2.2)]	no. 2(2.2)]		2(2.2)]	no. 2(2.2)]
f.	Certifications required (Viz. EA/EM or any other), if any.	Requisite documents	1	1	1	1	1
g.	Turnover (FY 2012-2013, FY2013-2014,2014-2015) in lacs	CA certified balance sheets (FY 2012-2013, FY2013-2014,2014-2015)	10	20	8	10	50

* Consolidated experience of consultancy organization.